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Bulletin No. 74-1

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Resources for executive development in fiscal  
year 1975

1. Purpose. This Bulletin provides instructions for the submission of information concerning the resources for executive development provided for in the departments' and agencies' fiscal year 1975 budget submissions.

2. Background. In accordance with the responsibilities given the Office of Management and Budget under Reorganization Plan No. 2 of 1970, a joint effort to ensure improved systems within the departments and agencies for the selection, counseling, development, and utilization of career executives has been undertaken by OMB and the Civil Service Commission. Guidance for this effort was provided in Federal Personnel Manual Letter 412-1. Progress by most agencies, in relation to these guidelines, has fallen short of expectations.

3. Reporting Requirements. Each department and agency is requested to submit to the Office of Management and Budget two copies of a report in the attached format showing the resources contained in the fiscal year 1975 budget request which are intended to finance its executive development efforts. This will permit a review of executive development in relation to other budget priorities. Reports should be submitted by September 15, 1973, to the attention of the Executive Development and Labor Relations Division. Inquiries and requests for assistance should be directed to that division, 395-6916.

ROY L. ASH  
DIRECTOR

Attachment